

**Kings Chase Allotments Committee
Meeting 23rd September 2023 at 6:00pm.**

Present: Adrian Landscheit, Andrew Harris, Rory Maxwell, Melissa Doherty

Apologies: Cllr Russell Theron & Emma Pitman

Review of last minutes

No action required on last minutes.

Vacancies, Renewals and Terminations

All plots currently let. Plot 16 has now been relet and cleared ready for the growing season.

Waiting List.

The waiting list is now closed to new applicants until further notice. There are 29 applicants on the current list.

Site Maintenance/ Management

A quote for 5 troughs has been sent to the council. We are awaiting feedback. This will fix the leak near the first tap at the same time.

Plot inspections were carried out on the 26-08-23 and 23-09-23. These are to be the last inspection of the year.

Community

The tallest sunflower competition was won by Andrew Harris Plot 34 and the child's winner went to Kayley Hunt on plot 18.

Due to the bench being removed from the communal area. Plot 14 will now be reinstated as a full plot and the pond is to be removed.

Safe Working

A first aid box has been acquired and will be affixed to the gate. Its currently inside the tunnel on plot 34 if required.

Communications

From the end of October, we will change the lock on the gates to code locks instead of key locks.

The tenancy start date will now be changed to the first of October 2024. A fee in May of £12.50 for a full plot and £8:30 for a half plot will be required in May to carry tenants through to October 2024. A covering letter and new tenancy agreement will go out to all plot holders.

Any Other Business

Look at increasing the yellow hatched area outside the allotment gate to stop cars blocking access to the allotment.

Investigate the use of root barriers to be instated where plots have trees within 2.5m of adjoining plots. These must be installed 600mm deep.

Consider a more substantial threshold on the allotment gate. The current path has worn significantly.

Provisional date for the AGM February 2024

Next meeting 23rd November 2023 venue TBC

Meeting closed at 7:23pm